

TEST 2, WRITING TASK 1

This is an answer written by a candidate who achieved a **Band 7.0** score.

Dear Sir or Madam,

First of all, I would like to thank you for such an interesting opportunity for a personal growth. It is really important for everyone to have a possibility to try different kinds of activities in order to find a way in your life. As I have always wanted to become an archaeologist, it is really great to become a volunteer at the Museum of History.

This work is really interesting for me and I can be really useful as I've got a wide range of skills and qualities that are necessary. First, I already have some experience as last year I took part in an archaeological expedition organised by the British Historical Museum. Second, I take part in all the events organised by your museum and know a lot of necessary details. Third, I have made a lot of research and many of them were published in several scientific journals. You can find all the certificates and my publications in the files attached. The last but not the least is that I am a very scopeful, punctual and eager for knowledge candidate.

I am available every Tuesday, Wednesday, Thursday and Saturday.

Hope to receive your feedback as soon as possible.

Here is the examiner's comment:

This letter reads as if the writer genuinely wants to do the work advertised. All three bullet points are covered and the first and second show some extension and development of ideas. The final sentence is less formal than the rest of the letter, which is otherwise consistent in tone. Organisation is logical and there is a clear progression throughout the letter. Cohesive devices are used to guide the reader through the text [*First of all* | *First* | *Second* | *Third* | *The last*]. The range of vocabulary shows some good use of collocations and less common items [*interesting opportunity* | *personal growth* | *become a volunteer* | *took part in an archaeological expedition* | *published ... scientific journals* | *feedback*], although there are occasional errors [*kins* / *kinds* | *rely* / *really* | *made* / *done a lot of research* | *scopeful*?]. The word *really* is also over-used. There is a variety of complex structures, generally used accurately, although errors occur in the use of articles [*opportunity for a personal growth* / *opportunity for personal growth* | *a* / *the possibility*].